

LIBRARY LOAN POLICY

Standard Loans (2 week loan)

Three books may be borrowed at one time for a two week period.
Books may be renewed if no one else requires them.

Short loans DVDs - 3 night loan

These may be borrowed for three nights only. They may be renewed at the librarian's discretion.

One Week Loans

Study books and careers materials may be borrowed for one week only. These items may be renewed depending on demand.

ReferenceBooks/CD ROMs

These items are for use in the library only.

Periodicals & Newspapers

These items are for use in the library only.

OVERDUE ITEMS

Fines are charged for overdue items on the following scale:

Standard Loans 10 cents per item per day.

One Week Loans 10 cents per item per day

Short term Loans 20 cents per item per day

Maximum total fine is €5.