

## **Guidelines for Supervised Study**

***The aim of supervised study is to promote a strong work ethic in the college. It provides an opportunity for students to develop good study practices and to enhance their learning experience. In order to do this, we hope that all students will apply themselves diligently to their studies and abide by the guidelines set out below.***

1. Appropriate behaviour is expected of all students during supervised study and at break times. Students who misbehave will be subject to appropriate sanctions. A Good / Bad report system will be in place for supervised study. Any student who receives three or more bad reports will be placed in Wednesday detention. Persistent misbehaviour may result in the student being removed from study.
2. Students must be punctual for study. Any student arriving late must have a written excuse and report to the supervisor on duty. Students who arrive late without a written excuse will receive a bad report. Students who receive three or more bad reports for lateness will be placed in Wednesday detention.
3. Attendance at supervised study will be strictly monitored. A roll call will be taken at the beginning of each session. Students who fail to attend study must provide a written excuse for Ms Diffley. Students who are caught 'mitching' from study will be placed in Wednesday detention and their parents will be informed.
4. The use of mobile phones, ipods, MP3 players and other electronic devices is strictly prohibited during study. Any student using such a device will have it confiscated by the Supervisor. It will be given to Ms Diffley and returned to the student at the end of the week.
5. Students using laptops during study may only do so to assist them with their school work.
6. Food and drinks may not be taken into study.
7. Students may not read magazines or newspapers during study.
8. Students are not permitted to leave the school grounds under any circumstances during study, nor are they permitted to leave the school grounds in between study sessions.
9. Students must leave their study area clean and tidy at the end of study.
10. Issues concerning study should be discussed with Ms Diffley.